

DAILY DRIVER LOG

CHAIN-OF-CUSTODY · PRE-TRIP INSPECTION · TEMPERATURE LOG

ElitePro Dispatch Group

Medical Courier Division

Dispatch: 817-205-5977

DRIVER & VEHICLE

DATE	DRIVER NAME	VEHICLE / UNIT #
ODOMETER START		ODOMETER END

PRE-TRIP VEHICLE INSPECTION

☐ ☐ Tires & wheels OK DEF	☐ ☐ Brakes OK DEF
☐ ☐ Lights & signals OK DEF	☐ ☐ Fluid levels OK DEF
☐ ☐ Mirrors & glass OK DEF	☐ ☐ Horn / wipers OK DEF
☐ ☐ Liftgate / ramp OK DEF	☐ ☐ Spill kit on board OK DEF
☐ ☐ Coolers & ice packs OK DEF	☐ ☐ Thermometer calibrated OK DEF
☐ ☐ PPE & gloves stocked OK DEF	☐ ☐ UN3373 / UN2814 containers OK DEF

GENERAL NOTES / DEFECTS NOTED (DESCRIBE) — IF NONE, WRITE NONE

Vehicle safe to operate? ☐ Yes ☐ No — do not operate; notify dispatch immediately at 817-205-5977

SPECIMEN / LOCKBOX PICKUP & DROP-OFF LOG

STOP #	CLIENT / FACILITY	TYPE (P/D)	LOCKBOX / SEAL #	TIME	TEMP	SIGNATURE AT STOP	STOP NOTES

TEMPERATURE LOG — COLD CHAIN

TIME CHECKED	COOLER / UNIT ID	TEMP (°F)	IN RANGE?	CORRECTIVE ACTION TAKEN

CERTIFICATION & SIGNATURES

I certify the above entries are accurate and that all specimens were handled per HIPAA, OSHA, and chain-of-custody requirements.

DRIVER SIGNATURE (PRINT FULL NAME)	SIGNATURE DATE / TIME
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